



AUTOMATED MOVEMENT AND
IDENTIFICATION SOLUTIONS

Automatic Identification Technology (AIT-V) Contracts

Army Contracting Command
Rock Island (ACC-RI)
Ordering Procedures

15 January 2016



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Contracts

Multiple Award, Indefinite-Delivery/Indefinite-Quantity (IDIQ)

- **W52P1J-15-D-0059, CDO Technologies, Inc.**
- **W52P1J-15-D-0060, Lowry Solutions, Inc.**
- **W52P1J-15-D-0061, SRA International, Inc.**



Army Contracting Command – Rock Island



Scope

Contract: Section J, Attachment 0002, PWS

The AIT-V scope includes hardware, software, documentation, and incidental services (i.e., training, warranty, maintenance services, and Technical Engineering Services (TES)) for use by DoD, US Coast Guard, other Federal agencies, NATO, Coalition Partners, and other Foreign Military Sales.

The Contract provides state-of-the-art, commercial items needed for automatic identification, data collection, keyless data entry, data processing, data storage, data retrieval, data transmission, and the tracking of assets, including the use of Radio Frequency (RF) technology.

The Government requires software for development (e.g., libraries, device drivers, application programming interfaces, and software development tool kits), equipment operating systems, radio frequency transaction management (i.e., RF engines), bar code label and form generation, application generation software, application software development kits, and communications.

Associated technical engineering services (and turnkey integration services, systems integration, software development, surveys and installations), instruction and training, warranty, documentation, and program Management.

Contract Line Item Numbers

Contract: Section B: CLIN/SLIN Structure

CLIN: Item	Pricing
0001: Hand Held Barcode Terminals with Software and Documentation 0003: Barcode Imagers/Scanners 0005: Barcode Printers 0007: IUID Marking Equipment and Verifiers 0009: Wireless Radio Frequency Data Communications 0011: Transit Cases And Transit Case Configurations 0013: Software (Various types)	NTE Contract FFP
0017: Technical Engineering Services (TES) Labor 0027: Travel and per diem for TES TO's 0021: Incidental Materials to complete installation (NTE \$100K) 0015: Expedited Delivery	Negotiated FFP

Contract Ordering Periods

Contract Section A: Ordering Period

	Base Period	Optional Ordering Period
Timeframe:	<p>2 years</p> <p>_____</p> <p>11 May 2015 - 10 May 2017 (Base Ordering Period)</p>	<p>1 year</p> <p>_____</p> <p>11 May 2017 - 10 May 2018 (Optional Ordering Period, if exercised)</p>
What may be ordered:	<p>ALL CLINS (Hardware, Software, Tags, TES, etc.)</p>	

Minimum/Maximum Amounts

Contract Section I: Clause 52.216-19

Order Limitations

- (a) Minimum Order... less than \$300 for monthly maintenance, \$50 for all other products and services ...

- (b) Maximum order....
 - (1)...single item in excess of \$5 million
 - (2)...combination of items in excess of \$10 million
 - (3)...series of orders from the same ordering office within thirty days that together call for quantities exceeding the limitation in paragraph (b)(1) and (2) (d)...Contractor shall honor any order exceeding the maximum order limitation in paragraph (b), unless that order (or orders) is returned to the ordering office within five days after issuance...

Orders

Contract: Section I, Clause 252.216-7006

- Orders may be placed by any authorized Federal:
 - Contracting Officer
 - Authorized Government credit card holder
- Orders must comply with contract Terms and Conditions
- Depending on type of order and dollar value of the order it may be placed directly with the contractor or competed amongst all contractors (*See fair opportunity requirements in next slide.*)

Note: The use of a Centralized Ordering Procurement Officer (COPO) and Unique Control Number (UCN) requirement (previously used in AIT-IV) has been removed in the AIT-V contract. AMIS will not issue a UCN for orders. Should servicing organizations opt to continue this capability it must be done separate from this contract.

Fair Opportunity

FAR 16.505(b)(1)

<p>\$3,500 and Below</p>	<p><u>Fair Opportunity does not apply.</u> Place order directly with any contractor.</p>
<p>\$3,500-\$150,000</p>	<p><u>Every contractor must be given a fair opportunity</u> to be considered for a delivery-order or task-order award unless a exception applies and the file is documented with a written justification.</p> <p>However, if the order does not exceed the simplified acquisition threshold (\$150,000), <u>the contracting officer need not contact each of the contractors</u> before selecting an order awardee <u>if the contracting officer has information available to ensure that each awardee is provided a fair opportunity</u> to be considered for each order. [FAR 16.505(b)(1)(ii)]</p> <p>For example, if an order is for FFP CLINs/SLINs only and the basis upon which the selection will be made is <u>price alone</u>, the Ordering Contracting Officer <u>could</u> satisfy the fair opportunity requirement by considering each Contractor’s total price for the required items using the pre-established contract IDIQ prices and issue an order to the lowest priced Contractor</p>
<p>\$150,000 and above</p>	<p><u>Every contractor must be given a fair opportunity</u> to be considered for a delivery-order or task-order award unless a exception applies and the file is documented with a written justification.</p> <p>Each order shall be placed on a competitive basis. The Contracting Officer shall provide a request for proposal (RFP) to ALL contractors, which includes a clear description of the supplies to be delivered or the services to be performed and the basis upon which the selection will be made (e.g. Best Value Trade-Off, Lowest Price Technically Acceptable).</p> <ul style="list-style-type: none"> • Supply: Clear and simple product description • Technical Engineering Services (TES): Statement of Work (SOW), Performance Work Statement (PWS) or a Statement of Objectives (SOO) <ul style="list-style-type: none"> - SOW: Describes what is to be done and how it is to be done - PWS: Describes what is to be done not how it is to be done - SOO: Provides the outcomes/results that must be achieved, not the required tasks

Exceptions to Fair Opportunity

FAR 16.505(b)(2)

There are six (6) exceptions to Fair Opportunity:

- The agency need for the supplies or services is so urgent that providing a fair opportunity would result in unacceptable delays.
 - Only one awardee is capable of providing the supplies or services required at the level of quality required because the supplies or services ordered are unique or highly specialized.
 - The order must be issued on a sole-source basis in the interest of economy and efficiency because it is a logical follow-on to an order already issued under the contract, provided that all awardees were given a fair opportunity to be considered for the original order.
 - It is necessary to place an order to satisfy a minimum guarantee.
 - For orders exceeding the simplified acquisition threshold, a statute expressly authorizes or requires that the purchase be made from a specified source.
 - In accordance with section 1331 of Public Law 111-240 (15 U.S.C. 644(r)), contracting officers may, at their discretion, set aside orders for any of the small business concerns identified in [19.000\(a\)\(3\)](#). When setting aside orders for small business concerns, the specific small business program eligibility requirements identified in part 19 apply. *(THIS EXCEPTION DOES NOT REQUEST JUSTIFICATION)*
- All justifications for an exception to fair opportunity shall be in writing.
 - Justifications for orders over \$150,000 must be approved IAW FAR 16.505(b)(2)(C) and posted within 14 days after placing an order.

Fair Opportunity Questions or Concerns

PCO and Ombudsman review concerns, issue, complaints, and inquires from contractors to ensure that all contractors are afforded a fair opportunity to be considered for each order, consistent with the procedures of the contract.

Army Contracting Command – Rock Island
Amanda Struve, Procuring Contracting Officer
amanda.k.struve.civ@mail.mil
(309) 782-1150

Army Contracting Command – Rock Island Ombudsman
1 Rock Island Arsenal
Rock Island IL 61299-8000
(309) 782-2706

Delivery Order (DO) and Task Order (TO) Request Packages

FAR 16.505

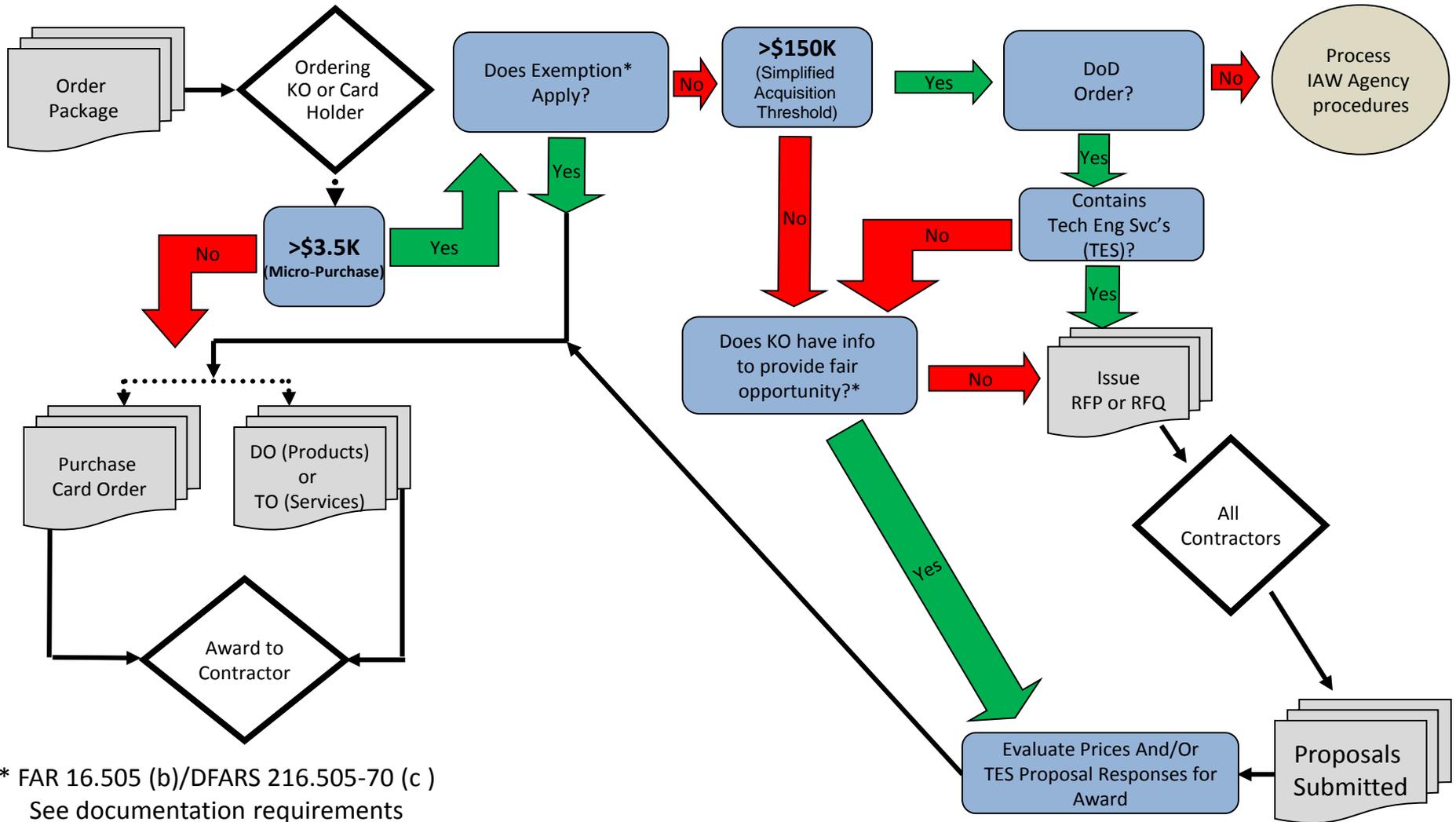
- **Funding Document**
- **Description of required supplies and/or services**
 - for TES, must include SOW, PWS, or SOO
- **For fair opportunity orders only:**
 - Independent Government Estimate (using contract prices)
 - Basis of award (LPTA, Tradeoff, etc.)
 - Selection Criteria and Evaluation Factors
 - *Must consider Price, may consider other factors (e.g., Technical, Management)*
 - *NOTE: Past Performance and Small Business Participation are not required for FAR 16 source selections*
- **For orders subject to an exemption, written justification:**
 - \$3,500-\$150K: Format: No Special format, document rationale for applying exemption;
 - > \$150K: Format: Justification for an Exception to Fair Opportunity (JEFO) - FAR 16.505(b)(2)(ii)(B))

A yellow starburst callout with a black outline, containing text about fair opportunity orders.

Orders >\$150K that do not provide fair opportunity shall be publicized by the Contracting Officer (FAR 16.505(b)(2)(ii)(D))

Ordering Process

Government Must Provide Fair Opportunity



* FAR 16.505 (b)/DFARS 216.505-70 (c)
See documentation requirements

Government Contractors' Use of the Contracts



Government contractors authorized by the PCO to purchase from the contract can order directly from the AIT-V vendors

- For each order, the Government contracting officers may authorize their contractors to place orders for supplies and services required in performance of a Government contract:
 - Contractor must send request, including the order, to the Government contracting officer
 - The Government contracting officer shall forward their contractor approval and order information to the PCO
 - PCO must approve request prior to purchase being made
- Government contractors must comply with fair opportunity requirements in contract

Delivery Requirements

Contract: Section 10, Ordering

Supplies/Services	Delivery/Period Of Performance
Hardware/Software	<p><u>Normal</u>: Within 45 days after date of order, unless later delivery is identified on the order</p> <p><u>Expedited</u>: Within 7 (CONUS) or 14 days (OCONUS) after date of order</p>
Technical Engineering Service (TES), Task Order	Period of Performance designated in the Task Order

Inspection/Acceptance

Contract: Section E

- **Supply/Product-Only Orders (no services)**

Inspection and Acceptance is to be performed at ORIGIN by Defense Contract Management Agency (DCMA)

- DCMA is designated to administer these contracts and FAR Clause 52.212-4 is tailored in the contract citing that DCMA shall perform inspection **AND** acceptance of the supplies at origin.
- Contracts funded with DoD funds that are assigned to DCMA for contract administration must use the designated Defense Finance and Accounting Service (DFAS) payment office. As specified in and according to the Federal Directory of Contract Administration Services (CAS) Components; DFARS 242.302(a)(13); and the procedures at PGI [242.302\(a\)\(13\)\(B\)\(1\)\(i\)](#).

For more information see DCMA Contract Administration Services Directory (CASD) at: <https://pubapp.dcm.mil/CASD/welcome.do>

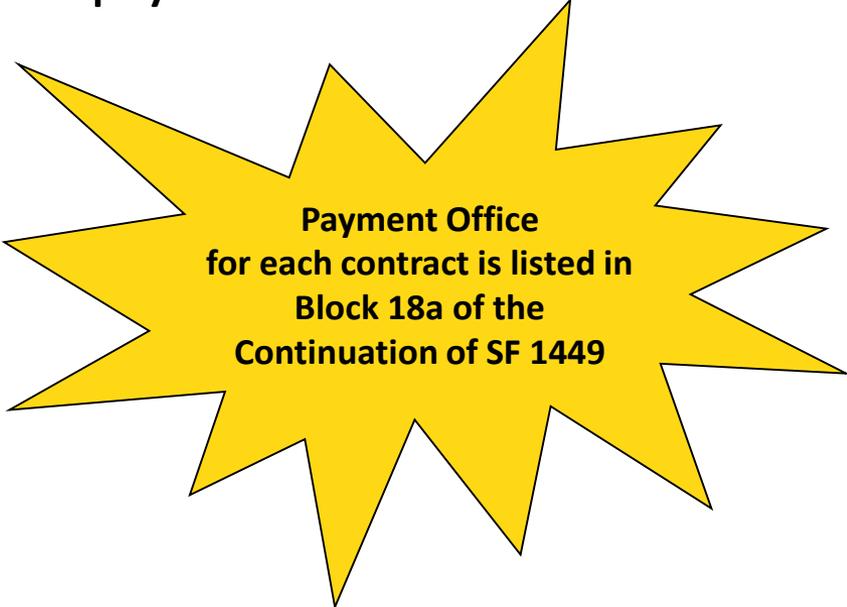
NOTE: There is a different DCMA and DFAS office for each of the AIT-V vendors depending on where the vendors are located. This is identified in each conformed contract; See SF1449 BLOCK 16 and BLOCK 18a.

- **All other orders, including Credit Card orders**

Inspection and Acceptance is to be performed at DESTINATION by the activity representative named in the order.

Invoicing and Billing

- Orders will list billing and payment offices
- Refer to the contract and DD 1449, Block 18a
- Invoices are to be submitted through the Wide Area Workflow (WAWF) e-Business system. The Contractor must have the ability to comply with DFARS clause 252.246-7000



**Payment Office
for each contract is listed in
Block 18a of the
Continuation of SF 1449**

Function/Authority of Government Personnel



ACC-RI

PCO

and Contract Specialist(s) are responsible for managing the *contracts*:

- Process Contract Change Proposals (CCPs)
- Negotiate contract modifications

AMIS

Contracting Officer Rep (COR)
Acts per COR designation

Ordering Office

Ordering Contracting Officer and Contract Specialist are responsible for issuing/modifying/managing the *order*

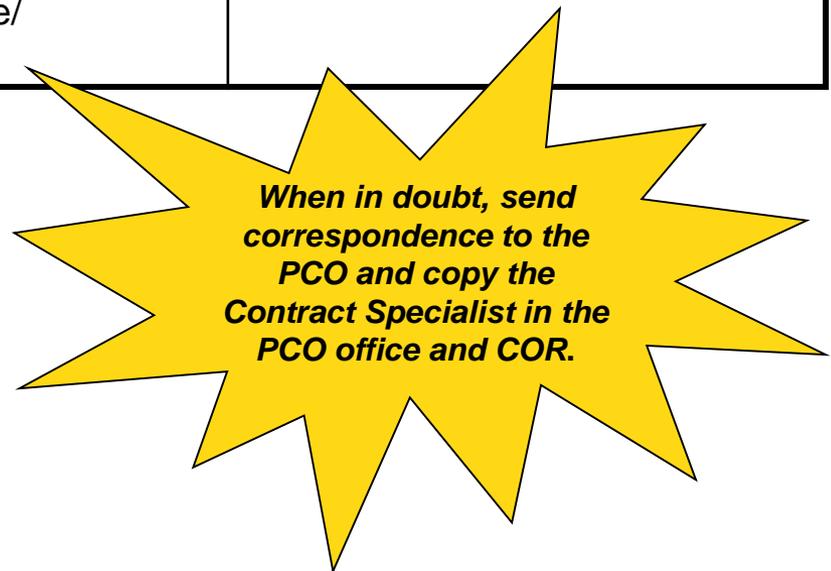
Only the ACC-RI PCO can modify the base contract prices and terms and conditions.

*When in doubt on who is responsible in a specific matter, send an **email** to the PCO and copy the Contract Specialist in the PCO office and the COR.*

Routing of Correspondence

Type of Correspondence	Send via email to:	Email Addresses Located at:
CCPs General correspondence related to contract	PCO with copies to: – Contract Specialist – COR (Tech POC)	Provided by email to contractors and posted on: http://www.ait.army.mil/
Correspondence related to orders	Order Contracting Officer or as otherwise appropriate/ designated	Order/modification

The contract number, order number (if applicable) and project name. “AIT-V” shall be provided in the subject line on all email communications.



When in doubt, send correspondence to the PCO and copy the Contract Specialist in the PCO office and COR.

AIT-V Points of Contact

ACC-RI

- **Procuring Contracting Officer** (309) 782-1150 [Email](#)
- **Contracting Specialist** (309) 782-2836 [Email](#)

AMIS

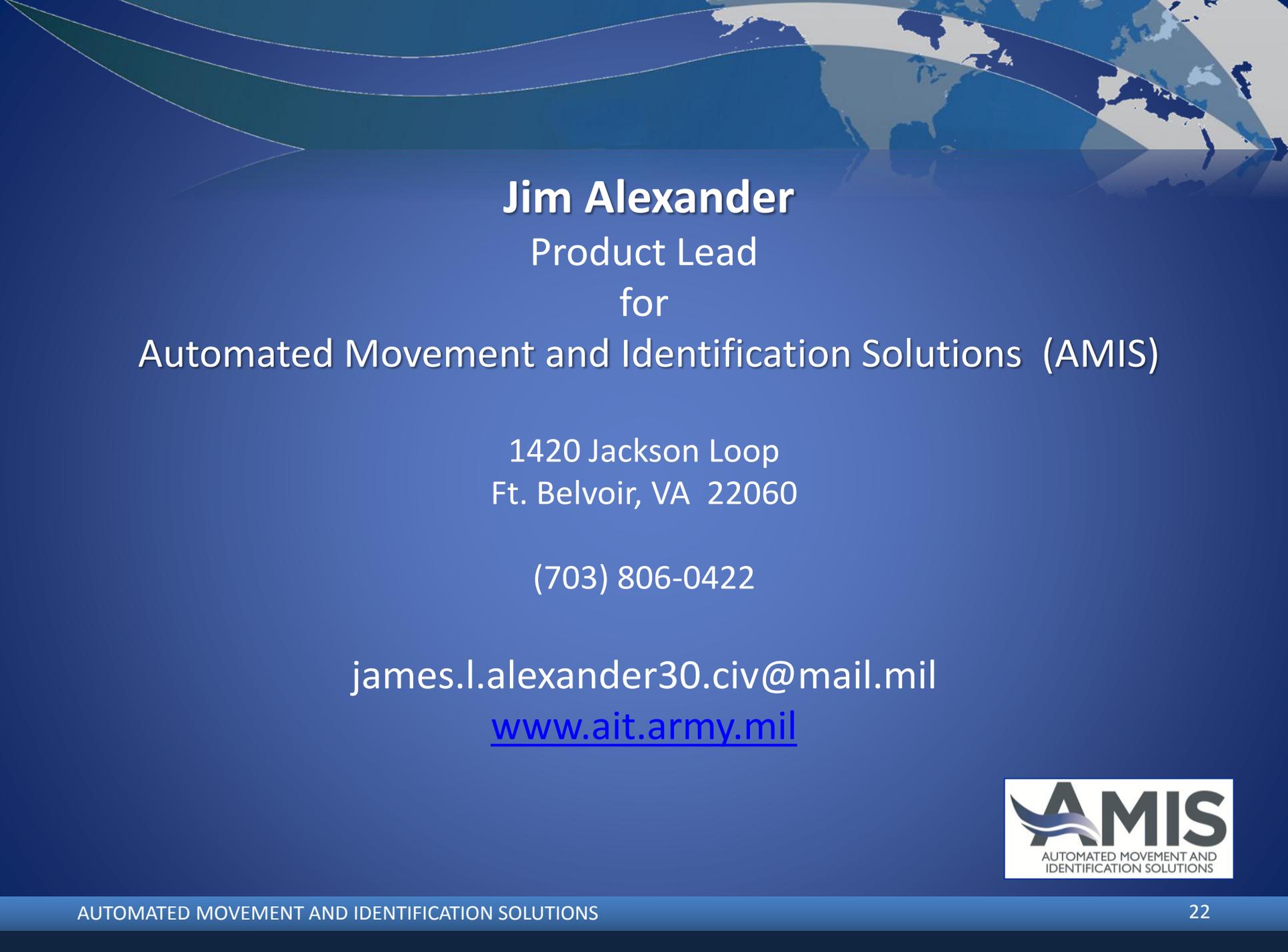
- **AIT-V COR:** (703) 806-0284 [Email](#)
- **AIT-V Engineer:** (703) 806-0409 [Email](#)

Current Technology Substitutions And Additions



Product substitutions and additions are allowable under the AIT-V contract to ensure AIT products are current and offer value to the Government. Products additions and substitutions are requirements driven.

- Contractor responsible for managing and proposing additions in a timely manner to allow time for Government review
- Assures State-of-the-Art technology
 - Substitutions: Same or greater performance for same or lesser price
 - Additions: New functionality at negotiated prices
- Must be within general contract scope



Jim Alexander
Product Lead
for
Automated Movement and Identification Solutions (AMIS)

1420 Jackson Loop
Ft. Belvoir, VA 22060

(703) 806-0422

james.l.alexander30.civ@mail.mil
www.ait.army.mil

